

EASTERN ACADEMY CHARTER SCHOOL

BOARD OF TRUSTEES MEETING

3300 HENRY AVENUE

3 FALLS CENTER, SUITE 2

ROOM G5

November 27, 2018

6:00 PM

MINUTES

SECTION I: CALL TO ORDER

Opening Colloquy

This November 27, 2018 meeting of the Eastern Academy Charter School Board of Trustees is hereby called to Order. The time is 6:24 pm. My name is Samuel Grannum. I serve as a member to this Board of Trustees and I will facilitate this meeting with the assistance of counsel.

This is a public meeting that was properly noticed in the Philadelphia Daily News and pursuant to the Pennsylvania Sunshine Act.

All members of the public are welcome, to sit and listen to the board of trustees conduct its business tonight. Members of the public who have registered with the Administrative office to participate in public comment by 5pm on the day before this scheduled meeting may participate in public comment. At this time, I would ask that executive administration submit the list of commenters to our legal counsel. Comments will be limited to three minutes unless the Board decides to grant additional time.

At this time, I will ask that Roll Call be taken.

A. ROLL CALL

Board Members Present	By Invitation: Non-Board Members in Attendance:
Monet Sifford-Wilson (“MSW”)	Omar Barlow
Sidney Johnson (“SJ”)	Yvonne Turner
George James (“GJ”)	
Bryant Lee Phillips (“BLP”)	Michael Danyo
Samuel Grannum (“SG”)	Dean Krebs, Esq.
Board Members Absent	
James Turner (“JT”)	
Zakiyyah Salahudin (“ZS”)	
Carmen Finney (“CF”)	

B. DISCLOSURE: EXECUTIVE SESSION BY JAMES TURNER

1. I would like to state, for purposes of the Minutes of this meeting that the Board of Trustees did not meet in Executive Session prior to this meeting.

C. APPROVAL OF AGENDA

MOTION	R181127.01 Approval of the November 27, 2018 Agenda				
SG					
SECOND	RESOLVED, that the Board of Trustees of Eastern Academy Charter School hereby approves the November 27, 2018 Agenda.				
BLP					
VOTE:	<i>Notes of Discussion / Advance Regulatory and Financial Comment:</i>				
[X] PASS	<table border="1"> <thead> <tr> <th><i>Who</i></th> <th><i>What</i></th> </tr> </thead> <tbody> <tr> <td><i>Board</i></td> <td><i>General Discussion</i></td> </tr> </tbody> </table>	<i>Who</i>	<i>What</i>	<i>Board</i>	<i>General Discussion</i>
<i>Who</i>	<i>What</i>				
<i>Board</i>	<i>General Discussion</i>				
[] FAIL					

D. APPROVAL OF MINUTES

MOTION
 BLP
 SECOND
 SG
 VOTE:
 [X] PASS
 [] FAIL

R181127.02 Approval of Minutes of Meeting: September 18, 2018

RESOLVED, that the Board of Trustees of Eastern Academy Charter School hereby approves the Minutes of the September 18, 2018 meeting of the Board of Trustees of Eastern Academy Charter School.

Notes of Discussion / Advance Regulatory and Financial Comment:

<i>Who</i>	<i>What</i>
<i>Board</i>	<i>General Discussion</i>

SECTION II: REPORTS

A. Community Comment: Agenda Items

Community Comment Colloquy (General Counsel)

Good Evening, my name is Dean Krebs. I serve as General Counsel to the Eastern Academy Charter School Board of Trustees. Will you please state your name for our records?

You will have three minutes to address the Board of Trustees regarding the business that is before this Board of Trustees during this meeting. Any documents or communications that you might supplement your comment with should be submitted to me. I will keep the time and notify the board when three minutes have elapsed.

This Board may choose not to comment, question or respond in any way to your public comment. I will begin the time now.

<i>Who</i>	<i>What</i>
<i>None</i>	<i>None</i>

B. Board President

a. None

C. CEO

- a. Mr. Omar Barlow – Chief Executive Officer/Principal*
 - i. Discussed the PA Future Ready Index being utilized by the state to review schools.*

- ii. *Introduced Ms. Laine Whitaker, MSL, College and Career Readiness Consultant and Ms. Fela Murray, MSeD-School Counsel and College Counselor to provide Board a thorough review of the PA Future Ready Index.*
 - b. *Ms. Laine Whitaker, MSL, College and Career Readiness Consultant and Ms. Fela Murray, MSeD-School Counsel and College Counselor:*
 - i. *Discussed and reviewed a PowerPoint, previously disseminated, articulating the requirements of the Future Ready PA Index and EACS's current achievements, including:*
 - 1. *Discussing how the Future Ready PA Index incorporates a holistic approach that mirrors the EACS's Advisory Model, which includes Critical Literacy, Character Education, Passion Projects/Fairs, College and Career Readiness, and student led conferences.*
 - 2. *Highlighting EACS's success in achieving percentiles greater than multiple statewide averages, including students with regular attendance (91.8% v. 85.4%), student groups that meet interim goal/improvement target for high school rate (96.5% v. 89.3% for 5-YR Cohort), and students who graduated to post-secondary transition to school, military, or work (90.4% v. 80.6%), as well as indicating that EACS's Career Standards Benchmark was at 99.1% and EACS graduates receive over \$2,200,000 in scholarships and grants.*
 - 3. *Discussing extensive College Readiness events and programs organized for Middle Schoolers through 12th grade, including, but not limited to, college fairs and tours; college prep talks with College Possible; Thursday Advisory with college readiness lessons; college essay development workshop; early college program with Summer ACE at CCP; TeenSHARP; and early college dual enrollment with CCP or Lasalle that provides students the opportunity to have up to 16 college credits upon graduation.*
 - 4. *Discussing the success of the October 2018 Passion Fair which requires students to create a resume to participate and enables students to explore and share projects that connect their passions to real world applications.*

B. Business Controller

- a. *Mike Danyo – Business Controller*
 - i. *Reviewed and discussed the October 2018 Financial Operation Report and October 2018 Financial Status Report, previously disseminated, including:*
 - 1. *Discussing that, due to under enrollment, the school was currently underbudgeted.*
 - 2. *Indicating that the School District of Philadelphia will reclaim approximately \$140,000 due to under enrollment.*

- ii. Ms. Yvonne Turner answered Board question regarding possibility of student growth during school year, as well as discrepancy between number of special education students currently enrolled and the number indicated by PSD which may provide additional revenue when corrected.

C. Counsel

- a. Discussed Act 55 of 2017 with the Board.

SECTION III: UNFINISHED BUSINESS

NONE

SECTION IV: NEW BUSINESS

A. Resolutions

MOTION

BLP

SECOND

SG

VOTE:

[X] PASS

[] FAIL

R181127.03 Report of Business Controller

RESOLVED, the Board of Trustees of Eastern Academy Charter School accepts the Financial Report of the Business Controller and all documents submitted thereby, which shall be incorporated into the record of this meeting.

Notes of Discussion / Advance Regulatory and Financial Comment:

<i>Who</i>	<i>What</i>
<i>Board</i>	<i>General Discussion</i>
<i>M. Danyo</i>	<i>Reviewed and discussed October 2018 Financial Operation Report and October 2018 Financial Status Report, as indicated above.</i>

MOTION

MSW

SECOND

SJ

VOTE:

[X] PASS

[] FAIL

R181127.04 Uniform Human Resources Resolution

RESOLVED, the Board of Trustees of Eastern Academy Charter School ratifies the human resources changes, modifications and additions as presented.

HIRES		
NAME	TITLE	SALARY
Rahim Frazier	Climate Assistant	\$14.50/hr

TERMINATIONS / RESIGNATIONS		
NAME	TITLE	EFFECTIVE DATE
Mark Blake	Climate Assistant	11/8/2018
Pamela Rockwell	Science Teacher	11/5/2018
Joseph Williams	Dean of Students – Resignation	10/8/2018

MOTION
 BLP
 SECOND
 SG
 VOTE:
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 FAIL

Notes of Discussion / Advance Regulatory and Financial Comment:

<i>Who</i>	<i>What</i>
<i>Board</i>	<i>General Discussion</i>

R181127.05 Professional Services

RESOLVED, the Professional Services Contracts and associated reports listed below are hereby accepted and ratified;

FURTHER RESOLVED, any officer of this Board is directed and authorized to execute any document necessary to effect this resolution.

Contractor	Amount	Comment: Terms and Conditions
Community College of Philadelphia	Various Rates	Dual Enrollment Program
Next Step Associates	\$75/student	Middle School Career Readiness Institute
Sylvia Marketing & Public Relations	\$2,500/month	Reputation Management Campaign

Notes of Discussion / Advance Regulatory and Financial Comment:

<i>Who</i>	<i>What</i>
<i>Board</i>	<i>General Discussion</i>

MOOT

R181127.06 Purchases

RESOLVED, the Purchase Services Contracts and associated reports listed below are hereby accepted and ratified;

FURTHER RESOLVED, any officer of this Board is directed and authorized to execute any document necessary to effect this resolution.

Contractor	Amount	Comment: Terms and Conditions
<i>None</i>	<i>None</i>	<i>None</i>

Notes of Discussion / Advance Regulatory and Financial Comment:

<i>Who</i>	<i>What</i>
<i>None</i>	<i>None</i>

MOTION
 MSW
 SECOND
 BLP
 VOTE:
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 FAIL

R181127.07 School Safety and Security Coordinator

BE IT RESOLVED, the Board of Trustees of Eastern Academy Charter School hereby appoints ERIC TINDAL to replace JOSEPH WILLIAMS as School Safety and Security Coordinator;

FURTHER RESOLVED, the School Safety Coordinator shall have the following responsibilities:

- Reviewing the school entity’s policies and procedures;
- Coordinating training and resources for students and staff;
- Coordinating school safety and security assessments;
- Making reports to school board directors on current safety and security practices of schools; and
- Serving as the liaison to the Pennsylvania Commission for Crime and Delinquency (PCCD) School Safety and Security Committee, the Pennsylvania Department of Education, law enforcement and other organizations of matters of school safety and security; and

FURTHER RESOLVED, the School Safety Officer shall report to the CEO of Eastern Academy Charter School.

Notes of Discussion / Advance Regulatory and Financial Comment:

<i>Who</i>	<i>What</i>
<i>Board</i>	<i>General Discussion</i>

Upon MOTION of Monet Sifford-Wilson and SECONDED by Samuel Grannum, the Board entered into EXECUTIVE SESSION.

Upon MOTION of Samuel Grannum and SECONDED by Bryant Lee Philips, the Board exited EXECUTIVE SESSION.

R181127.08 Confidential Settlement and Release Agreement

RESOLVED, the Board of Trustees of Eastern Academy Charter School hereby ratifies the Confidential Settlement and Release Agreement In re: NR, and associated documents as presented.

Notes of Discussion / Advance Regulatory and Financial Comment:

<i>Who</i>	<i>What</i>
<i>Board</i>	<i>General Discussion</i>

MOTION
 GJ
 SECOND
 MSW
 VOTE:
 PASS
 FAIL

MOTION
 GJ
 SECOND
 MSW
 VOTE:
 PASS
 FAIL

R181127.09 Out of State Travel Request

RESOLVED, the Board of Trustees of the Eastern Academy Charter School hereby ratifies the request for Out of State Travel as presented below; and.

FURTHER RESOLVED, any officer of this Board is directed and authorized to take the necessary action to effect this resolution.

Trip	Amount	Location	Date
Senior Class Trip	Fundraised	Anaheim, California	May 28 th , 2019 – June 3 rd , 2019
Senior Class Trip	Fundraised	New York City	December 20 th , 2018 – January 4 th , 2019

R181127.10 Out of State Travel Request

Notes of Discussion / Advance Regulatory and Financial Comment:

Who	What
Board	General Discussion

R181127.10 Out of State Basketball Game Travel Request

RESOLVED, the Board of Trustees of the Eastern Academy Charter School hereby ratifies the request for Out of State Travel as presented.

FURTHER RESOLVED, any officer of this Board is directed and authorized to take the necessary action to effect this resolution.

Game	Amount	Location	Date
Hanover Park High School	\$275	East Hanover, NJ	December 15 th , 2018
Trenton Central High School	\$275	Trenton, NJ	December 22 nd , 2018

Notes of Discussion / Advance Regulatory and Financial Comment:

Who	What
Board	General Discussion

MOTION
 SJ
 SECOND
 SG
 VOTE:
 PASS
 FAIL

B. Discussion and Announcements

1. Directives¹

¹ The terms and conditions of all agreements between the Eastern Academy Charter School and its employees, contractors and agents contain directives to such employees, contractors and agents. Additionally, the Board of Trustees of Eastern Academy Charter School reserves the right to issue directives to all persons within its authority and control in any format or at any time. However, the Board reserves this Agenda item to memorialize certain of those aforementioned directives as it chooses, from time to time.

<i>No.</i>	<i>To</i>	<i>Directive</i>	<i>Due</i>
<i>None</i>	<i>None</i>	<i>None</i>	<i>None</i>

2. Next Board Meeting: February 19, 2019

ADJOURNMENT AT 7:41 PM

MOTION

SG

SECOND

BLP

VOTE:

PASS

FAIL
